Campus Agendas ® Student Planner Order Form

Phone: 800-805-5558
FAX: 660-826-3736

Contact Information

School Name: _____

Ship To: ◯ School ◯ Alternate Address

Shipping Address: _____

City/State/Zip: _____

Contact: _____

Phone: _____ Ext: _____ FAX: _____

Billing Information

☐ Same as Shipping Address

Attn: _____

Address: _____

City/State/Zip: _____

Purchase Order #: _____

Convenience – 48 hour production No Custom Options Available	Customized – 3 week production (Planners with handbook pages require 6 weeks production) Choose Custom Options Below
Primary _____ qty	_____ qty Cover Letter: _____ Cover Name: _____ Ink 1: _____ Ink 2: _____ Imprint: _____ Mascot # / Description: _____ Handbook Pages: _____ qty
Elementary _____ qty	_____ qty Cover Letter: _____ Cover Name: _____ Ink 1: _____ Ink 2: _____ Imprint: _____ Mascot # / Description: _____ Handbook Pages: _____ qty
Secondary _____ qty	_____ qty Cover Letter: _____ Cover Name: _____ Ink 1: _____ Ink 2: _____ Imprint: _____ Mascot # / Description: _____ Handbook Pages: _____ qty
Teacher Edition _____ qty	_____ qty Cover Instructions: _____ Insert Planner ◯ None ◯ Primary ◯ Elementary Handbook Pages: _____ qty

Separate Saddle Stitch Handbooks _____ qty _____ pages **Assignment Books** _____ **Rulers** _____ **Dry Erase Posters** _____

Special Instructions: _____

Convenience Total	_____ @ _____		_____
Customized Total	_____ @ _____		_____
Discounts			
			_____
			_____
			_____
			_____
		Subtotal:	_____
Handbook Total	_____		_____
Teacher Editions	_____		_____
Assignment Books	_____ @ _____		_____
Rulers	_____ @ _____		_____
Dry Erase Posters	_____ @ _____		_____
Custom Covers			_____
Other _____			_____
Other _____			_____
Other _____			_____
		Subtotal:	_____
Tax	Tax Rate: _____		_____
Shipping			_____
		Total:	_____

Office Use Only

School: _____
Company: _____
Territory: _____
Fall Comm: _____

MSR: _____
Terr #: _____

Rec Date: _____
Master #: _____
Job # PP _____
PE _____
PS _____
TE _____
HE _____
PA _____

ISS 281 Rev 09/10

The earliest date we can accept delivery is: _____ We must have delivery by this date: _____

X _____ Date: _____

Authorized signature required. By signing, you agree to Inter-State Studio & Publishing Co. ® Terms and Conditions.

Campus Agendas ®
3500 Snyder Avenue
Sedalia, MO 65301