



# Yearbook Final Order Agreement

Inter-State Studio  
3500 Snyder Ave., Sedalia, MO 65301  
Phone: 800-451-0507  
Fax: 660-826-3736

Plant Use Only	
MASTER NUMBER: _____	DATE: ____/____/____
BIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	BIAB: <input type="checkbox"/> Yes <input type="checkbox"/> No
Consignment: <input type="checkbox"/> Yes <input type="checkbox"/> No Qty: _____ (max qty. 10)	

**Completion and submission of this form and payment are required for yearbook to enter production.**

SCHOOL NAME: \_\_\_\_\_

CONTACT NAME & PHONE NUMBER: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

PERSON RESPONSIBLE FOR PAYMENT: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### BOOK SPECIFICATIONS

**PROGRAM:**  
 PLIC Books  Pixami  Echo Yearbook Pro  Digital 300  Memento  
 Proof pages/book available at school expense. This contract is contingent upon government regulations, strikes, fires, or acts of Providence and acceptance by Inter-State Studio. Prices are effective through 8/1/2021. Image files are the exclusive property of the customer and will be stored at Inter-State offices unless customer requests otherwise.

**PRINTING:**  Full Color  Black & White  Combo

**BINDING:**  Saddle Stitch  Perfect Bind  Spiral/Coil  
 Hardback  Split Bind:  
 Hardback Qty: \_\_\_\_\_ Perfect Bind Qty: \_\_\_\_\_

**PERSONALIZATION: Select Only One**  
 Student Name Ink Imprint (Black Ink)  
 Student Name Foil Stamp Color: Gold Black Silver Blue  
 Photo & Name (Available for Inter-State Photography Only)  
 Final Qty: \_\_\_\_\_ Last Name List Submitted  Yes  No

**LAMINATION:**  Classic (Standard/Glossy)  Satin (Matte)  UV Coating (Glossy)  
 Glitter Cover Stock  Spot UV (Available on Satin and Un-Coated Only)

**TIME TREK SUPPLEMENT:**  Yes  No

**YEARBOOK PAGE PROOF:**  Yes  No

**AUTOGRAPH SUPPLEMENT:**  Scribble  Heartbeat

**RUSH OPTIONS:**  25%  50% (Not Available on Hardbacks)

**LAST DAY OF SCHOOL:** \_\_\_\_\_

### PRICING INFORMATION

#### PLEASE INCLUDE ALL ONLINE ORDERS IN BOOK COUNT BELOW

Inter-State Studio agrees to print and bind \_\_\_\_\_ books with \_\_\_\_\_ pages of the yearbook, as described at the base price of \$ \_\_\_\_\_ per copy. It is agreed that the school listed is purchasing the yearbooks described for resale and the school will assume and pay any applicable sales tax and shipping charges as applicable.

**For assistance in calculating balance due, contact customer service.**

Extended Base Book Price	\$ _____
Less _____ % Discount	- \$ _____
Optional Extras Total	\$ _____
Shipping	\$ _____
Tax _____ %	\$ _____
<input type="checkbox"/> Tax exempt certificate on file	
Total Invoice Amount	\$ _____
Online Sales Total	\$ _____
Check Amount Total	\$ _____
Check or PO #	_____
Balance Due	\$ _____
Production Time	_____ weeks +7-10 days shipping

### REBOOK NOW AND SAVE

I authorize Inter-State Studio & Publishing Co. to reserve production materials for the printing of our yearbook for the term indicated below.

One Year Agreement (21-22 School Year)  Two Year Agreement (21-22 & 22-23 School Years)  Three Year Agreement (21-22, 22-23, 23-24 School Years)

**MAILING ADDRESS:** Inter-State Studio  
3500 Snyder Ave.  
Sedalia, MO 65301

**SPECIAL INSTRUCTIONS:**

**Terms: The school is required to remit a deposit. Deposit must be by check, credit card or online sales of fifty (50%) percent of the total purchase price with Inter-State when final layout materials and copy are submitted for printing. Production of yearbooks will not begin until deposit or purchase order is received. Account balances are due and payable upon receipt of invoice. Open balance invoices will incur a late fee assessment.**

*THIS DOCUMENT IS EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THE REVERSE SIDE OF THIS PAGE.*

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Principal/PTA President or Officer Signature

\_\_\_\_\_  
Yearbook Advisor

## INTER-STATE STUDIO & PUBLISHING CO.® STANDARD TERMS & CONDITIONS

**LIMITATION OF LIABILITY:** Inter-State® Studio, Inc. ("Inter-State®"), shall not be responsible or liable for any actual, compensatory, indirect, special, incidental, consequential or punitive damages arising out of this agreement. Inter-State®'s liability, if any, shall be limited to the actual publishing cost of any book as described in this Agreement.

**DISCLAIMER OF WARRANTY.** Inter-State® makes no representation or warranty of any kind, express or implied, as to quality, merchantability, fitness for a particular purpose, or any other matter with respect to the book, or the printing or binding thereof, and all implied warranties of merchantability, fitness for a particular purpose, or otherwise are hereby disclaimed.

**EDITORIAL:** Inter-State® does not create, contribute to, or exercise editorial control over the content of any material in the book ordered by this contract. In the event that the customer should request that Inter-State® assist the customer in connection with creating, contributing to, or exercising editorial control over all or any part of the content or format of the book, or any artwork or graphics contained in the book, then any such requested contribution or materials shall be the sole responsibility of the customer and shall not give rise to any liability on the part of Inter-State®. The customer shall indemnify, defend and hold harmless Inter-State®, its officers, and employees from and against any and all liability, costs, awards, and expenses (including but not limited to attorney fees), arising from any claims arising, asserted or instituted against Inter-State® on the grounds that (I) any written or graphic material printed or bound under this contract violates any Municipal, State or Federal law, or infringes the trademarks, trade dress, rights of copyright, right to publicity, privacy or personal rights of any person or party; or (II) that it contains any matter that is libelous or scandalous; or (III) that damages have been or will be suffered due to omissions or typographical errors. The customer agrees, at the customer's expense, to promptly defend and continue to defend any such claim, demand, action or proceeding that may be brought against Inter-State®.

**QUALITY:** Inter-State® agrees to produce its materials and provide its services hereunder in accordance with industry standards. Whether the quality of the materials and services meets such industry standards shall be in the sole opinion and discretion of Inter-State® and not that of the customer.

**DELIVERY:** Inter-State® agrees to use its best efforts in delivery of all materials provided that all copy is received on or before the copy deadline as described by Inter-State® in its representative, such delivery dates not being actual but only an historical average. Inter-State® reserves the right to adjust delivery schedules as may be necessary from time to time upon written notice to the customer. Inter-State® shall not be liable for damages, actual, compensatory, consequential, incidental, punitive or otherwise, if delivery dates are not met.

**FORCE MAJEURE:** Neither party shall be liable for damages for any delay in or failure of performance (except as to any payment obligations required under this Agreement) caused by events beyond the reasonable control of either party, including but not limited to acts of God, flood, war, strikes, labor disputes, fire, embargo, governmental action, change in laws or unavailability of materials, if such party gives prompt written notice to the other claiming an event of *force majeure*.

**ACCEPTANCE:** This Agreement is contingent upon acceptance by Inter-State® at its offices in Sedalia, Missouri. The order is expressly subject to the terms and conditions in this Agreement, which cannot be modified or waived unless expressly agreed to in writing by Inter-State®.

**ENTIRE DOCUMENT:** These terms and conditions constitute the entire agreement between the parties. All prior agreements, representations and writings relating to the project are superceded. Any preprinted terms and conditions set forth in any purchase order issued by any other person or party shall not be binding on Inter-State® and shall be superceded by these terms and conditions.